



File No. :5(115)/1/2023-E.I

Date : 23.04.2024

OFFICE ORDER

On the recommendations of the committee (duly constituted for finalising the succession plan of different divisions) constituted vide this office memorandum of even number dated 11.03.2024, the Director, CSIR-IITR is pleased to approve the following:

- (a) Dr. Devendra Kumar Patel, Chief Scientist will be Designated Head of the ASSIST Division w.e.f. 01st Oct 2024 to conversant with the activities of division. He will assume the charge of Head ASSIST Division w.e.f. 1st January, 2025 upon the superannuation of Dr. Vinod Praveen Sharma, Chief Scientist on 31.12.2024.
- (b) The Newly created Central Analytical Facility (CAF) at Ground Floor of FT Block shall be under ASSIST Division and Dr. Patel shall be responsible for operation & maintenance of CAF. This facility shall have two sub-division viz. 1. Spectroscopy and 2. Chromatography
- (c) Dr. Rachna Kumar, Principal Scientist and Dr. Bhumika Ray, Scientist shall be responsible for operation & maintenance of Spectroscopy sub division while Dr. Somendu Kumar Roy, Principal Scientist and Dr. Akhilesh Kumar Yadav, Scientist shall be responsible for operation & maintenance of Chromatography sub-division.
- (d) Dr. Akshay Dwarakanath, Senior Principal Scientist will be the Designated In-charge of CRK Campus w.e.f. 01st October 2024 to be conversant with the activities of Campus In-charge. He will assume the charge as Campus In-Charge w.e.f. 01st January 2025 upon superannuation of Er. Altaf Husain Khan, Chief Scientist on 31.12.2024. In the absence of Dr. Dwarakanath, Dr.Dhirendra Singh, Senior Principal Scientist will act as In-Charge of CRK Campus.
- (e) A Central Analytical Facility at CRK campus is planned where the new equipments such as HPLC, AAS, GLC, Accelerated Stability Testing Chamber, Lyophilize, Spectrophotometer, Sonicator can be housed, melting point device and other small equipment for day to day analysis for NABL Testing, GLP related study. Additionally, new formulation, processing, testing and calibration activities also been undertaken at this facility, Dr. Nasreen Ghazi Ansari, Principal Scientist, (one of the senior and experienced scientist in the analytic group having the desired expertise and experience in NABL and GLP activities of the Institute) will be the scientist In-Charge to establish and make functional the Central Analytical Facility at CRK Campus. She is posted at CRK Campus with immediate effect and shall be responsible for establishment and operational aspect of the facility as mentioned above.

- (h) Ms Deepali Tripathi, Technical Assistant, is transferred from FEST division to ASSIST division with immediate effect. She shall be responsible for operation and maintenance of HRMS facility of the FSSAI referral laboratory. She shall report to Dr. Sandeep Sharma, Principal Scientist, and shall operate HRMS facility on regular basis.

These orders shall be in force with immediate effect.

(Krishna Raj Singh)
Administrative Officer

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1. PPS to Director
2. All Concerned
3. Intranet for information to all staff
4. Office Copy